

INFORMATION OF THE SCHOOL REQUIRED TO BE UPLOADED ON WEBSITE

1. Name of the School with address (strictly as per Affiliation sanction letter or as permitted by the Board) with pin code no.
(i) E-mail
(ii) Phone No.
(iii) Fax No.
Vandana Convent School
A.B.Road, Guna, M.P
Pin – 473 001
vandanavcsguna@gmail.com
8989887320
07542 – 223321
2. Year of establishment of school
1974
3. Whether NOC from State/UT or recommendation of Embassy of India obtained?
(i) NOC No.
(ii) NOC issuing date
Yes
F 73 – 23/97/20-5
7/3/1997
4. Is the school is recognized, if yes by which Authority
Yes, Central Board of Secondary Education, Delhi
5. Status of Affiliation:
Permanent/Regular/Provisional
(i) Affiliation No.
(ii) Affiliation with the Board since
(iii) Extension of affiliation upto
Provisional
1030102
1998
31/03/2029
6. Name of Trust/Society/Company Registered under Section 25 of the Company Act, 1956. Period upto which Registration of Trust/Society Is valid
The Sisters of St.Elizabeth, Life Time
7. List of members of School Managing Committee with their address/tenure and post held
8. Name and official address of the Manager/ President /Chairman/Correspondent
(i) E-mail
(ii) Phone No.
(iii) Fax No.
Sr.Mercy
Vandana Convent, A.B.Road, Guna, M.P
vandanavcsguna@gmail.com
7773808368
9. Area of School Campus
(i) In Acres
(ii) In sq.mtrs
(iii) Built up area (sq.mtrs)
(iv) Area of playground in sq. mtrs
(v) Other facilities
(i) Swimming Pool
(ii) Indoor Games
(iii) Dance Rooms
6.5295126 acres
26424
5027.418
91783 Sq, Ft
No
Yes
Yes

	(iv) Gymnasium	No
	(v) Music Rooms	Yes
	(vi) Hostels	No
	(vii) Health and Medical check up	Yes
10.	Details of fee structure	https://vandanaschool.com/uploads/2026-27//Fees.pdf
11.	Transport facility	N.A
	(i) Own buses	
	(ii) Buses hired on contract basis	
	(iii) Details of transport charges	
12.	Particulars of teaching staff (to be updated time to time)	
13.	Details of salary being paid by the school to teaching staff/non-teaching staff (to be updated time to time)	
14.	Mode of payment of salary	
	(i) Name of the Bank through which salary is drawn	HDFC
	(ii) Through single cheque transfer advice	Yes, Single cheque transfer
	(iii) Individual cheque	No
	(iv) Cash	No
15.	Library facilities	
	(i) Size of the Library in sq. feet	115 Sq. Mtr
	(ii) No. of Periodicals	15
	(iii) No. of Dailies	5
	(iv) No. of Reference books	498
	(v) No. of Magazine	6
	(vi) Others	Nil
16.	Name of the Grievance/ Redressal officer with e-mail, Ph.No., Fax No.	Clement Alexander vandanavcsguna@gmail.com 9425766888
17.	Members of Sexual Harassment Committee	1. Sr. Vineetha 2. Mrs. Bharti Dubey 3. Sr. Tara 4. Mrs.Priyanka Raghuwanshi 5. Mrs.Kalika Chaturvedi
18.	Section wise enrolment of school for the Current session	
19.	Academic session period	1 st April – 31 st March
20.	Vacation period	1 st May – 15 th June
21.	Admission period	1 st January – 30 th June